

## Work Schedule

Date: 15<sup>th</sup> June 2021

Report of: Head of Democratic Services

Report to: Scrutiny Board (Adults, Health and Active Lifestyles)

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### **What is this report about?**

**Including how it contributes to the city's and council's ambitions**

- All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year. In doing so, the work schedule should not be considered a fixed and rigid schedule, it should be recognised as a document that can be adapted and changed to reflect any new and emerging issues throughout the year; and also reflect any timetable issues that might occur from time to time.
- The Scrutiny Board Procedure Rules also state that, where appropriate, all terms of reference for work undertaken by Scrutiny Boards will include 'to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.
- Reflecting on the information in this report and also information presented as part of other agenda items at today's meeting, Members are requested to consider and discuss the Board's work schedule for this municipal year.

### **Recommendations**

Members are requested to consider and discuss the Scrutiny Board's work schedule for the 2021/22 municipal year.

## Why is the proposal being put forward?

1. A draft work schedule for the Adults, Health and Active Lifestyles Scrutiny Board is presented at Appendix 1 for consideration and discussion. Reflected in the work schedule are known items of scrutiny activity, such as performance and budget monitoring, identified Budget and Policy Framework items and recommendation tracking.
2. The latest Executive Board minutes from the meeting held on 21<sup>st</sup> April 2021 are also attached as Appendix 2. The Scrutiny Board is asked to consider and note the Executive Board minutes, insofar as they relate to the remit of the Scrutiny Board; and consider any matter where specific scrutiny activity may also be warranted.

### Areas of work carried forward/recommended by the former Adults, Health and Active Lifestyles Scrutiny Board

3. In March 2021, Members of the former Adults, Health and Active Lifestyles Scrutiny Board were invited to identify any other specific areas/ matters that it would like to recommend to the successor Scrutiny Board in terms of its future work programme. In doing so, a particular suggestion was made for the Board to explore how GP services are planning to safely return to a face-to-face appointment service.
4. On 26<sup>th</sup> April 2021, the former Adults, Health and Active Lifestyles Scrutiny Board also held a Health Service Developments Working Group meeting to consider development proposals linked to adult inpatient stroke rehabilitation services and community neurological rehabilitation services in Leeds. During this meeting, Board Members had requested that further service-related information, including patient numbers, waiting times and initial findings arising from ongoing patient engagement, be made available before determining what, if any, further scrutiny activity may be warranted. This information will therefore be circulated separately to Board Members in due course.

## What impact will this proposal have?

**Wards affected: All**

Have ward members been consulted?

Yes

No

5. All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year.

## What consultation and engagement has taken place?

6. In order to enable Scrutiny to focus on strategic areas of priority, it is recognised that each Scrutiny Board needs to establish an early dialogue with the Directors and Executive Board Members holding the relevant portfolios. The Vision for Scrutiny also states that Scrutiny Boards should seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources prior to agreeing items of work.
7. The Director of Adults and Health; Director of Public Health; Director of City Development and relevant Executive Board Members have therefore been invited to today's meeting to share their views and contribute to the Board's discussion.
8. As the remit of the Scrutiny Board (Adults, Health and Active Lifestyles) includes the council's statutory health scrutiny function, an invitation to today's meeting has also been

extended to senior representatives of local NHS organisations to provide an opportunity for them to also share their views and contribute to the Board's discussion.

### **What are the resource implications?**

1. Experience has shown that the Scrutiny process is more effective and adds greater value if the Board seeks to minimise the number of substantial inquiries running at one time and focus its resources on one key issue at a time.
2. The Vision for Scrutiny, agreed by full Council also recognises that like all other Council functions, resources to support the Scrutiny function are under considerable pressure and that requests from Scrutiny Boards cannot always be met.
3. Consequently, when establishing their work programmes Scrutiny Boards should:
  - Seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources;
  - Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue;
  - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.

### **What are the legal implications?**

4. This report has no specific legal implications.

### **What are the key risks and how are they being managed?**

5. There are no risk management implications relevant to this report.

### **Does this proposal support the council's three Key Pillars?**

Inclusive Growth       Health and Wellbeing       Climate Emergency

6. The terms of reference of the Scrutiny Boards promote a strategic and outward looking Scrutiny function that focuses on the best council objectives.

### **Appendices**

7. Appendix 1 – Draft work schedule of the Adults, Health and Active Lifestyles Scrutiny Board for the 2021/22 municipal year.
8. Appendix 2 – Draft minutes of the Executive Board meeting held on 21<sup>st</sup> April 2021.

### **Background papers**

9. None.